

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING  
High School Board Room  
June 24, 2013  
7:30 p.m.  
Agenda**



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF JUNE 10, 2013

III. VISITORS

- A. **Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

**High School .....Mr. Nathan Davidson  
Middle School.....Mr. Nathan Davidson  
Intermediate School .....Mr. Samuel Hafner  
Elementary Schools.....Mr. Samuel Hafner**

- B. *SarCare, Inc. Agreement*

**The Administration recommends approval of the contract for the Transportation of School Pupils for SarCare, Inc. for summer 2013 ESY services (July 1, 2013 through August 1, 2013) for student #061302 at the rate of \$30 per day for transportation and \$20 per day for personal care assistance. The total amount to be paid shall not exceed \$1780. (V, B)**

- C. *2012-2013 Bucks County IU#22 Agreement*

**The Administration recommends approval of the 2012-2013 tuition agreement between Bucks County Intermediate Unit #22 and the Southern Lehigh School District for student #061301. (V, C)**

- D. *AP World History Textbook Final Adoption*

**The Administration recommends final adoption of new AP World History textbooks recommended for the 2013-2014 school year. Textbooks have been on display at the Administration Building for two weeks. (V, D)**

- E. *Independent Study*

**The Administration recommends approval of Independent Study in Photography for student #061303 to compile a portfolio for college application.**

## VI. BUSINESS AND FINANCE

A. *Accounts Payable*

\*The Administration recommends approval of the bills to be paid as of June 24, 2013. (VI, A)

B. *Southern Lehigh Public Library Update*

**Ms. Destinee Deeley, Southern Lehigh School District representative to the Southern Lehigh Public Library will provide an update.**

C. *Treasurer's Report and Investment Report*

\*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of May, 2013. (VI, C)

D. *Approval of Various Insurance Policies*

**The Administration recommends renewal of the following existing insurance policies for 2013-2014, as follows:**

- **Package Policy (Property and Fire, General Liability, EDP, Inland Marine, Contractors Equipment, Crime, Boiler & Machinery, etc.) – Ohio Casualty Insurance Company at an annual premium of \$79,768 (an increase of 18%).**
- **School Leaders Errors and Omissions Policy (Employer's Liability for Directors, Employees, and Volunteers) – Old Republic Insurance Company at an annual premium of \$22,028 (an increase of 15%).**
- **Umbrella Liability Policy (Excess Coverage above Underlying Policies) – PSBA/Old Republic Insurance Company at an annual premium of \$15,730 (an increase of 9%).**
- **Blanket Policy for PTA's, PTO's, Booster Clubs, etc. – Ohio Casualty Insurance Company at an annual premium of \$501 (unchanged).**

E. *High School Art and Science Bid Awards*

**The Administration recommends approval of the bid awards for High School art supplies and High School science supplies. (VI, E)**

F. *Sweet, Stevens, Katz & Williams Agreement*

**The Administration recommends approval of the Legal Services Agreement with Sweet, Stevens, Katz & Williams for the 2013-2014 school year. (VI, F)**

## VII. SUPPORT SERVICES

## VIII. PERSONNEL

A. *Certificated Staff*1. *Appointment*

**The Administration recommends approval of the following certificated staff for the 2013-2014 school year: (VIII, C-1)**

**Amanda Ruth, Long-Term Substitute Teacher, Joseph P. Liberati Intermediate School, at Bachelors, Step 12, an annual salary of \$46,373\*\*, effective August 20, 2013. Ms. Ruth will fill this position as a result of transfers during the second period of childrearing leave of *Rochelle Hufgard*.**

**Margaret Gallagher, Grade 6 Math Teacher, Joseph P. Liberati Intermediate School, at Masters, Step 5, an annual salary of \$61,714\*\*, effective August 20, 2013. Ms. Gallagher will fill the position due to the retirement of *Dale Beltzner*.**

*\*\*This salary listed is for the 2012-2013 school year and the 2013-2014 salary will be determined after the start of the 2013-2014 school year.*

B. *Noncertificated Staff*

1. Appointment

\*The Administration recommends approval of the following staff (*pending receipt of required documentation*): (VIII, B-1)

Deborah Sabastro, Secretary, Lower Milford Elementary School, at an annual salary of \$32,000 (pro-rated), with an anticipated start date of July 15, 2013. Ms. Sabastro will fill the position of *Dorothy Nagy*.

C. *Extra-Compensatory Positions*

1. *2013-2014 Coaching Appointments*

\*The Administration recommends approval of the following coaches for the 2013-2014 school year:

<u>John Toman</u>	Head Football	\$9981
<u>Derek Bleiler</u>	Asst. Football	\$5988
<u>Michael Feifel</u>	Asst. Football	\$5988
<u>Eugene Legath</u>	Asst. Football	\$5988
<u>Adam Legath</u>	Asst. Football	\$5988
<u>Thomas Seidenberger</u>	Asst. Football	\$4491**
<u>Michael Gurdineer</u>	Asst. Football	\$1497**

*\*\* This is a 75/25 split of the total stipend of \$5988.*

<u>Joseph Glassic</u>	Head MS Football	\$4492
<u>Stanley Sroka</u>	Asst. MS Football	\$1497**
<u>Derek Weedling</u>	Asst. MS Football	\$1497**

*\*\* This is a 50/50 split of the total stipend of \$2994.*

<u>Adrienne Searfoss</u>	Head Field Hockey	\$7285
<u>Ian Beitler</u>	Field Hockey Asst.	\$4372
<u>Natalie Deacon</u>	Field Hockey Asst.	\$4372
<u>Samantha Filler</u>	MS Head Field Hockey	\$3278
<u>Terrence Nevill</u>	Boys Head Soccer	\$7285
<u>David Loew</u>	Boys Asst. Soccer	\$4372
<u>Rodney Koch</u>	Boys Asst. Soccer	\$2186**
<u>Mark Evans</u>	Boys Asst. Soccer	\$2186**

*\*\* This is a 50/50 split of the total stipend of \$4372.*

<u>Douglas Roncolato</u>	Girls Head Soccer	\$7285
<u>John Kukitz</u>	Girls Asst. Soccer	\$4372
<u>Richard Dreves</u>	Girls Asst. Soccer	\$4372

<u>Randall Latza</u>	Head Cross Country	\$5789
<u>Cotie Strong</u>	Asst. Cross Country	\$3473
<u>Donald West, Jr.</u>	Girls Volleyball	\$5786
<u>Lindsay McDonnell</u>	Asst. Girls Volleyball	\$3473
<u>Paulette Elstner</u>	Head Girls Volleyball, MS	\$2605
<u>Jody Elstner</u>	Girls Asst. Volleyball, MS	\$1736
<u>Andraea Drabenstott</u>	Head Girls Tennis	\$4990
<u>Matthew Greenawald</u>	Head Golf	\$4990
<u>Colleen lanetta</u>	Head Cheerleading	\$1027
<u>Kara Kernick</u>	Asst. Cheerleading	\$1027
<u>Melissa Ganter</u>	JV Head Cheerleading	\$1232

2. *2013-2014 Special Ed Subject Area Leaders*

\*The Administration recommends approval of the following Special Education Area Subject Area Leaders for the 2013-2014 school year. Actual stipends will not be known until the 2013-2014 school year begins. Stipends listed are those of the 2012-2013 school year noted in Appendix C-Part 1-Section 19 of the Collective Bargaining Agreement.

<u>Kathleen Wechtler</u>	K-6	\$2204
<u>Patricia Schultheis</u>	7-8	\$2204
<u>Caryn Bronfenbrenner</u>	9-12	\$2938

3. *2012-2013 Extended Year (ESY) Staff*

\*The Administration recommends approval of the following certificated teaching staff to provide Extended School Year (ESY) services to Special Education students during the summer of 2013 at the hourly rate of \$40.09. This will be funded by the IDEA grant.

Caryn Bronfenbrenner

4. *Liberty Trail Staff (Supplemental Licensed Nurse)*

\*The Administration recommends approval of the following staff for the Liberty Trail Program scheduled June 17 through July 3, 2013:

Katherine Touzeau, Supplemental Licensed Nurse, an hourly rate of \$18.00\*\*.

\*\*The new rate will be determined after the 2013-2014 school year begins.

5. *Resignations*

\*The Administration recommends accepting the resignation of the following staff:

Megan Herstine, MS Cheerleading Coach, effective June 13, 2013

Michael Feifel, Fall Assistant to Coordinator of Athletics, effective May 7, 2013

6. *Fall Assistant to the Coordinator of Athletics*

\*The Administration recommends approval of the following Fall Assistants to the Coordinator of Athletics:

<u>Donald Harakal</u>	\$1666.66**
<u>Robert Clark</u>	\$1666.66**

\*\**This is a 50/50 split of the total stipend of \$3333.33.*

D. *2013-2014 Volunteer Coaches*

1. *Appointments*

\*The Administration recommends approval of the appointment of the following volunteer coaches for the 2013-2014 school year:

<u>Robert Edmond</u>	Football
<u>Gregory Holland</u>	Football
<u>Brandon Dunne</u>	Football
<u>Randy Newman</u>	Girls Soccer
<u>Andrew Filler</u>	Girls Soccer
<u>Matthew Murray</u>	Cross Country
<u>Caroline Dunham</u>	Cross Country Club
<u>Donald West, Sr.</u>	Volleyball
<u>Alan Rockel</u>	Volleyball
<u>Jonathan Getz</u>	Volleyball
<u>Kristin Linhart</u>	Volleyball
<u>Cynthia Ashworth</u>	Girls Tennis
<u>Anne Cooper</u>	Cheerleading

IX. REPORTS

- A. Committee Reports
- B. Strategic Plan and Middle States Report..... Mrs. Lewis

X. OLD BUSINESS

XI. NEW BUSINESS

A. First Reading on Revised Policy

**The Administration recommends a first reading on revisions to the following existing policy: (XI, A)**

**Policy #217 Pupils: *Graduation Requirements***

B. Administrative Salaries

**The School Board will set the salaries of the following administrators for the 2013-2014 school year:**

<b><u>Leah Christman</u>, Superintendent</b>	<b>\$142,000</b>
<b><u>Jeremy Melber</u>, Director of Business Services</b>	<b>\$115,000</b>
<b><u>William Kennedy</u>, Human Resources Administrator</b>	<b>\$ 94,431</b>

C. Act 93 Administrative Salaries

**The Superintendent recommends the approval of the following salaries of Act 93 Administrative personnel for the 2013-2014 school year:**

<b><u>Kristen Lewis</u></b>	<b>Asst. to the Superintendent</b>	<b>\$121,974</b>
<b><u>Andria Buchman</u></b>	<b>Director of Special Education</b>	<b>\$109,261</b>
<b><u>Kenneth Jordan</u></b>	<b>Dir. of Elem. Ed. and Instruc. Tech</b>	<b>\$105,080</b>
<b><u>Joan Takacs</u></b>	<b>Director of Secondary Education</b>	<b>\$105,701</b>
<b><u>Christine Siegfried</u></b>	<b>HS Principal</b>	<b>\$120,690</b>
<b><u>Mark Covelle</u></b>	<b>HS Asst. Principal</b>	<b>\$ 89,498</b>
<b><u>Edward Donahue</u></b>	<b>MS Principal</b>	<b>\$107,097</b>
<b><u>Nathan Davidson</u></b>	<b>MS Asst. Principal</b>	<b>\$ 89,488</b>
<b><u>Mary Farris</u></b>	<b>IS Principal</b>	<b>\$111,038</b>
<b><u>Sean McGinty</u></b>	<b>IS Asst. Principal</b>	<b>\$ 87,424</b>
<b><u>Lori Limpar</u></b>	<b>HPW Elementary Principal</b>	<b>\$103,630</b>
<b><u>Carol Mickley</u></b>	<b>LM Elementary Principal</b>	<b>\$103,455</b>
<b><u>Samuel Hafner</u></b>	<b>LB Elementary Principal</b>	<b>\$100,053</b>
<b><u>Todd Bergey</u></b>	<b>Director of Support Services</b>	<b>\$ 95,678</b>
<b><u>Susan Knoll</u></b>	<b>Coordinator of Support Services</b>	<b>\$ 54,559</b>
<b><u>Deanna Kubat</u></b>	<b>Payroll, HRIS Supervisor</b>	<b>\$ 57,071</b>
<b><u>Andrea Scherzberg</u></b>	<b>Accountant</b>	<b>\$ 56,442</b>

D. Independent Employees Group Salaries

**The Board will set a 2% increase for the salaries of the Independent School Employees group members for the 2013-2014 school year.**

E. Millersville University of Pennsylvania Affiliation Agreement

**The Administration recommends approval of the Affiliation Agreement between Millersville University of Pennsylvania and Southern Lehigh School District. This affiliation will allow a current employee to participate in a clinical experience in order to fulfill a requirement needed to gain a Pennsylvania certified School Nurse certificate. (XI, E)**

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT